

Poplar Grove Foundation, Inc.
Food Vendor Contract
Food Truck Round Up 2019

Dear Food Vendor,

Thank you for your participation in our events! We are looking forward to having you here. Please completely fill out the requested information and include copies of liability insurance for each event selected. All further correspondence will be by email. If you don't have email, we will call if needed. Please don't hesitate to email or call if you have any questions or concerns.

Please indicate which FTR's you want to participate below.

Name of Event: Food Truck Derby Roundup

Event Date(s)/Time(s): Saturday, May 4, 2019, 3:00 PM – 8:00 PM

Food Trucks/Trailers Fee: \$150

Concessions Free: (i.e. shaved ice, sweets, mobile treat units) \$75

Setup Information (date/time): *Setup information and map will be supplied the Monday prior to the event.*

I would like to participate on this date: _____

I am unable to participate on this date: _____

Name of Event: Equine Rescue Food Truck Roundup

Event Date(s)/Time(s): Saturday, July 20, 2019, 3:00 PM – 8:00 PM

Food Trucks/Trailers Fee: \$150

Concessions Free: (i.e. shaved ice, sweets, mobile treat units) \$75

Setup Information (date/time): *Setup information and map will be supplied the Monday prior to the event.*

I would like to participate on this date: _____

I am unable to participate on this date: _____

Name of Event: Halloween Food Truck Roundup

Event Date(s)/Time(s): Sunday, October 27, 2019, 3:00 PM – 8:00 PM

Food Trucks/Trailers Fee: \$150

Concessions Fee: (ie: shaved ice, sweets, mobile treat units) \$75

Set up Information (date/time): *Setup information and map will be supplied the Monday prior to the event.*

I would like to participate on this date: _____

I am unable to participate on this date: _____

Vendor Information

Vendor Business Name: _____

Business Contact/Owner Name: _____

Address: _____ City _____ State _____ Zip _____

Phone: _____ Email: _____

List of all items served: (May attach a menu or a separate page if needed): _____

PLEASE SPECIFY THE FOLLOWING

SELF CONTAINED TRUCK

Length width and height _____

Serving Side Driver _____ Passenger _____

TRAILER WITH TOWING VEHICLE

Trailer length, width and height _____

Overall length with tongue and towing vehicle _____

Serving Side Driver _____ Passenger _____

Vendors must supply any needed electrical cords, food grade water hose, back flow preventer and all equipment necessary to obtain a permit.

NOTE: ALL FOOD TRUCKS WILL BE RUNNING OFF GENERATORS FOR THIS EVENT.

Generator make and model: _____

You are responsible for contacting the Pender Co. Health Dept. to obtain a Temporary Food Stand Permit no later than 15 DAYS PRIOR TO THE EVENT.

Contact: Environmental Health Div., PO Box 682, Hampstead, NC 28443; phone: 910-270-5000; fax: 910-270-2526.

Lexi Perillo: aperillo@pendercountync.gov (Lexi does all our event inspections and applications).

The food vendor is solely responsible for obtaining food permit, insurance and any necessary licenses.

Food vendors must provide a copy of current general and product liability insurance policy with this application.

It is hereby agreed that the vendor will take part in the Food Truck Roundups organized by Poplar Grove Foundation, Inc. on the following dates:

May 4th, 2019 for the entire scheduled time. YES _____ NO _____
July 20th, 2019 for the entire scheduled time YES _____ NO _____
October 27th, 2019 for the entire scheduled time YES _____ NO _____

Vendors are responsible for cleaning and removing all trash in the area of their food booth after each day/night and at the end of the event. Food areas must be kept clean at all times. No trash, waste water, cooking oil or other items may be dumped on the grounds. All zip-ties and other items used to set up the booth must be removed.

I _____ will not hold the **Poplar Grove Foundation, Inc.**, or its owners, employees, volunteers, directors and associates liable for any loss, damage or injury. I further agree to indemnify, save harmless and defend **Poplar Grove** and its representatives in interest from and against any and all claims, demands, actions, debts, liabilities and attorney's fees arising out of, claimed on account of, or in any manner predicated upon loss or damage to the property of and injuries to or death of any and all persons whatsoever, in any manner caused or contributed to by the vendor, its agents, or employees while in, upon, or about the **Poplar Grove** grounds where the booth is located, or while going to or departing from the same, and to indemnify and save harmless **Poplar Grove** and its representatives in interest from any liability that the **vendor** and **Poplar Grove** may suffer as the result of acts of negligence, fraud, or misconduct of any vendors agent or employees on or about the **Poplar Grove** grounds.

I release the **Poplar Grove Foundation, Inc.** from any and all liability for loss or damage to property and the merchandise used by the vendor in the operation of the concession due to theft, vandals, fire, storm, flood, and damage through any force of nature otherwise.

I further grant the **Poplar Grove Foundation, Inc.** permission to use any photographs, motion pictures, recording, or any other record of my participation in the festival for any legitimate reasons.

Signature _____

Date: _____

Mail to: Poplar Grove Plantation, 10200 US Highway 17, Wilmington, NC 28411 – Attn: Suzette Cooper-Hawley
Or email: suzette@poplargrove.org