

*Poplar Grove Plantation, Inc.*

**Food Vendor Contract**

**2018 Food Truck Rodeo A-Go-Go**

**Saturday, July 21, 2018**

Dear Food Vendor,

Thank you for your participation in our event! We are looking forward to having you here. Please completely fill out the requested information and include copies of liability insurance. All further correspondence will be by email. If you don't have email, we will call you if needed. Please don't hesitate to email or call if you have any questions or concerns.

**Event Information**

Name of Event: Food Truck Rodeo A-Go Go

Event Date(s)/Time(s): Saturday, July 21, 2018, 3:00 PM – 8:00 PM

Fee: 10% of gross sales payable at the end of the event to Poplar Grove Foundation

Set up Information (date/time): Setup Info. and map will be supplied prior to the date

Poplar Grove Contact: Suzette Cooper-Hawley 910-686-9518 x 102 [suzette@poplargrove.org](mailto:suzette@poplargrove.org)

Poplar Grove Address: 10200 US Highway 17, Wilmington, NC 28411

**Vendor Information**

Vendor Business Name: \_\_\_\_\_

Business Contact/Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

List of all items served: (May attach a menu or a separate page if needed): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Type & size (length/width/height) of vending unit (including tongue) and include length of towing vehicle \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Electricity Requirements: none \_\_\_\_\_ / if yes, # of outlets needed: \_\_\_\_\_ Amperage: \_\_\_\_\_ Vendors must supply any needed electrical cords, food grade water hose, back flow preventer and all equipment necessary to obtain a permit. Low volume generators only are permitted.

You are responsible for contacting the Pender Co. Health Dept. to obtain a Temporary Food Stand Permit. Environmental Health Div., PO Box 682, Hampstead, NC 28443; phone: 910-270-5000; fax: 910-270-2526.

The food vendor is solely responsible for obtaining food permit, insurance and any necessary licenses.

**Food vendors must provide a copy of current general and product liability insurance policy.**

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It is hereby agreed that the vendor will take part in the Food Truck Rodeo A-Go Go organized by Poplar Grove Plantation on July 21<sup>st</sup>, 2018 for the entire scheduled time. Vendor will pay a sum of 10% of their gross sales made payable to Poplar Grove Foundation.

Vendors are responsible for cleaning and removing all trash in the area of their food booth after each day/night and at the end of the event. Food areas must be kept clean at all times. No trash, waste water, cooking oil or other items may be dumped on the grounds. All zip-ties and other items used to set up the booth must be removed.

I \_\_\_\_\_ will not hold the **Poplar Grove Foundation, Inc.**, or its owners, employees, volunteers, directors and associates liable for any loss, damage or injury. I further agree to indemnify, save harmless and defend **Poplar Grove** and its representatives in interest from and against any and all claims, demands, actions, debts, liabilities and attorney's fees arising out of, claimed on account of, or in any manner predicated upon loss or damage to the property of and injuries to or death of any and all persons whatsoever, in any manner caused or contributed to by the vendor, its agents, or employees while in, upon, or about the **Poplar Grove** grounds where the booth is located, or while going to or departing from the same, and to indemnify and save harmless **Poplar Grove** and its representatives in interest from any liability that the **vendor** and **Poplar Grove** may suffer as the result of acts of negligence, fraud, or misconduct of any vendors agent or employees on or about the **Poplar Grove** grounds.

I release the **Poplar Grove Foundation, Inc.** from any and all liability for loss or damage to property and the merchandise used by the vendor in the operation of the concession due to theft, vandals, fire, storm, flood, and damage through any force of nature otherwise.

I further grant the **Poplar Grove Foundation, Inc.** permission to use any photographs, motion pictures, recording, or any other record of my participation in the festival for any legitimate reasons.

Signature \_\_\_\_\_

Date: \_\_\_\_\_

Mail to: Poplar Grove Plantation, 10200 US Highway 17, Wilmington, NC 28411 – Attn: Suzette Cooper-Hawley  
Or email: [suzette@poplargo.org](mailto:suzette@poplargo.org)